

**Sullivan Middle IB**  
**1825 Eden Terrace, Rock Hill**  
**South Carolina 29730**

**School Improvement Council Meeting Minutes**

Tuesday, May 21, 2019  
5:30 – 6:00 p.m.  
School Conference Room

Members Present:

Sullivan Middle School, School Improvement Council met this date at 5:30 p.m. with members present as follows: Kelly Scott, SIC President; Juan Roldan, School Principal; Graham Thomas, 6<sup>th</sup> Grade Assistant Principal; Holly Stuart, teacher; Donna Mack, teacher; Laura Lawson, parent; Izabela Haas, parent; and Mona Letigio, parent. Mrs. Kelly Scott called the meeting to order to discuss the following agenda:

**Approve last month's meeting notes** Mrs. Kelly

**School News** Mr. Roldan

Academics: All EOC tests will be this week and next, final grades  
Student Life: Award ceremonies next week, EOY field trips for clubs  
Guidance: 8th Grade Dance and celebration  
Carolina Family Engagement Center and SC SIC update  
School Personnel

**Report to the Parents** Mrs. Kelly

**Next year committee: Health and Wellness Committee SIC representation** Mrs. Kelly

**PTA Update** Ms. Laura

**Questions**

**Set next mtg date-Continue with 5:30pm on 3rd Tuesdays ? (8/20/19)** Mrs. Kelly

**Adjourn**

**Discussion:**

Mrs. Kelly welcomed a guest parent, Izabela Haas, an upcoming rising 6<sup>th</sup> grade parent. Mrs. Haas showed interest in the SIC and hopefully will join next school year.

**Approve last month's meeting notes – Mrs. Kelly**

April meeting notes was approved.

## **School News**

### **a. Academics:**

Mr. Roldan commended all teachers, staff, and students for doing a great job despite being tired at this time of the year. There have been a lot of changes happening throughout the school year and everyone was doing a fantastic job in dealing with these challenges. Furthermore, the school is in the midst of testing which by far is going very well. According to Mr. Thomas, 6<sup>th</sup> grade assistant principal and testing coordinator, this year's testing went smoothly. The 8<sup>th</sup> grade students were taking EOC starting yesterday, May 20<sup>th</sup> for the foreign languages and will continue with the other subjects in Algebra and English 1 until Thursday. Testing season will be done by the end of this week. Mr. Thomas elaborated what EOC means for the benefit of the guest parent. The school was prepared with any expected and unexpected circumstances that could happen during the testing period. Tech support were in place to assist students and teachers with any testing related issues. These issues could be from student cannot login to the site to major technical issues like laptop shuts down in the middle of the test. Mr. Thomas trained teachers and monitors in preparation for the success of this testing season. In addition, he mentioned that all assistant principals, school counsellors, and IB coordinator were very supportive in organizing ahead. Test results will be available by fall.

### **b. Student Life:**

The school will end with various scheduled awards and recognition ceremonies and concerts which will be tonight at 6:00. During awards day, students are expected to dress accordingly but if securing appropriate outfit is a challenge, the school has backup clothes available for use. This year, there is no end of the year field trips in place, although the Chorus, Orchestra, and Band will perform this Friday at Carowinds as part of the district's tradition. For future plans, field day will probably be scheduled, as well as, other year end students' activities.

### **c. Guidance:**

The 8th grade has a list of events coming up starting Friday for the 8th Grade Annual Dance then followed by the cookout on May 29th, Awards Ceremony on May 31<sup>st</sup>, and lastly the 8th Grade Slide Show on June 3rd. All hands are on deck for these series of events coming up.

### **d. Carolina Family Engagement Center and SC SIC update:**

Sullivan SIC and Ebinport SIC are going to be partnering with Carolina Family Engagement Center and the SC SIC. There have been meetings that took place recently with regards to this partnership and collaboration to improve family engagement in the school setting to support education. This will be a four-year commitment at no cost to the school.

### **e. School Personnel:**

The school is expected to have 19 new faces next school year from teachers, support staff, transformation coach, and math interventionist. Additional positions are grant funded since Sullivan is now a priority school. Positions were available due to retirements, transfers, and additional supports.

## **Report to the Parents**

Sullivan SIC with the leadership of Mrs. Kelly and layout design by Ms. Lawson, created a Report to Parents brochure highlighting different school activities, events, programs, and awards as well as providing information that happened throughout the year. Also, the three SIC annual goals, actions, and outcomes can be

found in this brochure. This report will be distributed in various methods including paper printout, post on school website, and other online communications.

### **Next year committee: Health and Wellness Committee SIC representation**

Mrs. Kelly mentioned that two years ago there was a Health and Wellness Committee that met four times over the year which comprised of herself, some parents, P.E. teachers, and the school nurse. They organized end of the year field day and helped to get Winthrop to come during P.E. classes to do different activities with the students. Mrs. Kelly is hoping that next year this committee will be active again.

### **PTA Update**

Mr. Thomas commented that the PTA did a great job this year. The spirit wear and especially the hoodies were a hit, and the organization of the whole process was taken care with ease. Different spirit nights, family events, and teacher appreciation week were well planned. Ms. Lawson stated that PTA will continue to work on the school apparels and pushing on online method of purchase but will accommodate other means of ordering like paper-based purchase order if necessary.

Adopt-A-Teacher had various inputs from teachers and parents. This will be reviewed before its continuity.

**Set next meeting date August 20, 2019 at 5:30 – 6:30.**

**Meeting adjourned at 6:01 p.m.**